

BYLAWS

PELIKAN MODEL CLUB

We, a group of individuals united by a common bond of mutual interests, do hereby establish an association of modelers with the purpose set forth herein. The Club is a non-profit association, and is not organized for the private gain, financial or otherwise, of any person or persons.

ARTICLE ONE – NAME

The name of this group is established as the **Pelikan Model Club**, herein referred to as the “Club”; affiliated by common interest with member groups established in other States and Nations in accordance with the principles of the founding organization of the International Plastic Modelers Society located in the United Kingdom, and other modeling related organizations.

ARTICLE TWO – GENERAL PURPOSE

The purposes of this organization are:

- A.** To encourage and promote an interest in the hobby of modeling, particularly through the use of commercially manufactured model kits, or scratch-built, and to provide information, data, and other assistance to members to continually raise the standards and techniques of their work.
- B.** To provide for the members' interests by keeping them informed through presentations or announcements, during regularly scheduled meetings and/or the Club's publications, of new products and services. Members will also be warned of unscrupulous practices within the industry by private individuals, manufacturers, or retailers.

ARTICLE THREE – MEMBERSHIP

Section 1. Membership

- A.** Any individual, regardless of race, sex, color, creed, or national origin, may become a member of the Club.
- B.** To become a member an individual must complete an application, and pay the appropriate dues.
- C.** To continue as a member in good standing an individual must pay the appropriate dues and not exhibit conduct that may lead to a dismissal as a member (See Section 4).

Section 2. Classes of Membership

- A. MEMBER IN GOOD STANDING.** Any person who joins and maintains his or her dues and abides by the By-Laws.
- B. LIFE MEMBERSHIP.** This may be granted only by the General Membership to a member having, to an outstanding degree, contributed to the success of the Club. This honor may not be rescinded by other elected officers at a later date. Life memberships may not be granted to a current Officer.
- C. HONORARY MEMBERSHIP.** Shall be afforded any individual or organization which provides material benefit to the Club. This privilege may be granted only by the General Membership and will be reviewed annually.

Section 3. Privileges of Membership

- A. Members in Good Standing and Life Members shall be privileged to vote, hold office, serve on committees, attend any meetings, and enjoy all other privileges of membership.

Section 4. Dismissal of Members

- A. A member may be dropped from the rolls of the Club for reasons felt to be detrimental to the Club. These members will have returned to them any prorated Club dues and will be notified by the President in writing of the action taken. Conditions to be considered “detrimental to the Club” may be, but are not limited to;
 1. Disruptive during meetings, or any function of the Club
 2. Harassing one or more members of the Club
 3. Failure to pay dues, or using checks with insufficient funds
- B. Ex-members so dismissed may not attend any further meetings of the Club. The ex-member may not be reconsidered for membership for at least six months after dismissal, and will be subject to re-evaluation by the General Membership. Notification of the decision will be given to the ex-member in writing as soon as possible.

ARTICLE FOUR - OFFICERS

Section 1. Officers

The officers of the Club shall be the following: President, Vice President, Secretary, and Treasurer.

Section 2. Election

The officers shall be elected annually by a majority of the members present at the Club’s regularly scheduled November meeting. All officers must be paid up members in good standing or life members.

Section 3. Term of Office

Term of office for all officers shall be for one year, beginning the month of January immediately after the election. Under no circumstances shall any one officer serve more than two consecutive one-year terms in any one given office. No member shall be able to serve in an office, which they had vacated, for a subsequent period of two consecutive one-year terms.

Section 4. Other Titled Positions

By directive of the President and with approval of the membership, any positions found necessary to the functioning, control, and maintenance of the Club, or special projects may be instituted. These positions will be under the direct control of the President or other designated elected officer for the time required by the assignment. All member holding one of these positions are subject to Section 4, Article 9. Any member holding one of these appointed positions may resign upon 90 days written notice to the President.

Section 5. Resignation, Disqualification and Vacancies

In the event an Officer cannot perform his or her duties because of health, business, or personal reasons, the General Membership shall elect a replacement for the remainder of the unexpired term. Completion of another Officer’s unexpired term shall not count toward the two-year maximum, per Section 3 above.

Three unexcused consecutive absences by an Officer, will require that the membership elect a replacement at its next regularly scheduled meeting.

ARTICLE FIVE - DUTIES OF OFFICERS

Section 1. President

- A. The President shall preside at all meetings.
- B. The President shall represent the Club at any related function calling for such representation.
- C. All policy decisions will ultimately be made by the President after due liaison with the General Membership, as appropriate.
- D. The President shall act as an ex officio nonvoting member on any and all other committees.

Section 2. Vice President

- A. The Vice President shall preside in the absence of the President.
- B. The Vice President shall be in continuous liaison with the President and be prepared to assume the presidency on immediate notice.
- C. The Vice-President shall carry out all other duties as assigned by the President.
- D. The Vice-President may attend any committee meeting on behalf of the President, as an ex-officio non-voting member.

Section 3. Secretary

- A. The Secretary will function as Corresponding Secretary as necessary.
- B. The Secretary will co-ordinate with the Treasurer to prepare and file necessary financial forms, including an income tax return for the Club with appropriate governmental agencies.
- C. The Secretary shall serve as registrar and be responsible for the Club's membership roster, maintaining a file of current members' names, contact information, and the type of membership.
- D. The Secretary will at no time release the membership files of the Club to any individual, member, organization or group, without express written permission from the President.

Section 4. Treasurer

- A. The Treasurer shall collect all monies and make all disbursements, keeping detailed accounts of all monies received and expended by the Club.
- B. The Treasurer shall present a Yearly Financial Report.
- C. The Treasurer will keep the President currently aware of the Club's financial status.

- D. The Treasurer shall have a working knowledge of accepted accounting practices acquired by training and/or experience.

ARTICLE SIX – EXECUTIVE COMMITTEE

From time to time it may become necessary for the President to consult with former Presidents, or Club officers, on any matter concerning the Club. To that end an Executive Committee shall be established on an as-needed basis. The Committee shall be made up of no less than three past Presidents, and no more than five past Presidents; and with no more than two other past officers.

ARTICLE SEVEN - MEETINGS

Section 1. General Meetings

The general membership meeting of the Club will be monthly.

Section 2. Special Meetings

Special meetings of the Club may be called by the President at his discretion. These meetings must be of sufficient urgency to preclude using the General Meeting schedule to conduct the required business.

Section 3. Procedure

- A. All meetings shall be conducted by parliamentary law, with "Roberts' Rules of Order" being the authority.
- B. All considerations and determinations shall be made by a majority vote of those members present at a regularly scheduled meeting, or at a special meeting subject to Section 2 above.
- C. The Quorum shall be no less than one third of the total membership as maintained by the Secretary, but in no case less than 10 members including any Officers present. The Quorum shall not include Honorary Members.

ARTICLE EIGHT - AMENDMENTS

The By-Laws can only be amended by a super-majority vote of those members present at a General Meeting. A super-majority shall be composed of 51% of the total membership as maintained by the Secretary. Notification of a proposed amendment must be made at the regularly scheduled monthly meeting prior to the vote.

ARTICLE NINE - FISCAL

Section 1. Dues

- A. Dues for all types of membership shall be set by the majority of the members present at its November General Meeting. The dues shall be adequate to provide services and benefits to the membership as stated in the By-Laws and sufficient to operate the Club throughout the fiscal year. The dues shall be no more than necessary to maintain the non-profit status.
- B. Dues shall be paid annually at the Club's regularly scheduled January meeting.

- C. Per meeting dues may be allowed subject to an annual membership vote.
- D. All “First-Timers” may attend their first meeting for free.
- E. All fiscal records of the Club shall be available for review upon request by the President or the Executive Committee, as applicable.

Section 2. Operating Costs

All costs incurred in the operation of the Club shall be paid by check which shall be signed by the Treasurer. The current President shall be listed as an alternate for the signing of checks in the event of an emergency or succession as outlined in Article 4, Section 5.

- A. Expenses, Normal: Officers will be reimbursed for normal operating expenses and postal costs subject to the approval by the President and/or the Treasurer.
- B. Expenses, Special: Special expenses will be considered and decided upon by the President, with the majority approval of the General Membership.

Section 3. Raffle

The Club will hold a raffle at each of its regularly scheduled meetings, subject to time or availability of raffle items. The raffle shall be self-funded, but from time to time, as necessary and approved by the membership, the Treasury may extend funds to the raffle to assist in its functionality.

Section 4. Contracts or Agreements

No one non-elected member or members of the Club may engage in, or bind the Club to any contract or agreement, without the express written approval of the President and/or review by the Executive Committee, subject to a membership vote, as appropriate.

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